

MINUTES

Bathurst Public School P and C Meeting

Wednesday March 23rd 2012

The meeting was called to order by Tony McBurney at 8:00 p.m.

In attendance

Parents/ Citizens: Carol Neary, Kirsty Ridley, Clare Lewis, Karla Hanrahan, Amanda Lynch, Tony McBurney, Lesley Macready, Maria Liu, Sueann Brown, Andrew Smith, Deb Munns, Sarah Veilande, Melanie Baines, Fiona Wetherspoon

Staff: Denise DiFazio, Kate White, Jodie Goninan

Apologies

Annabel Hillston, Sarah McBurney

Approval of Minutes

The minutes were read from the February meeting and approved.

P and C Committee

A new Committee was elected at the 2012 AGM, held previous to this meeting. The new Committee members are below:

President – Tony McBurney
Vice-President – Claire Lewis
Vice-President – Kirsty Ridley
Secretary – Amanda Lynch
Treasurer – Vacant (Fiona to stay in role until May 16th)
Canteen Treasurer – Vacant (Sarah to stay in role until May 16th)

Principal's Report

Principal Kate White presented her report (attached).

Committee Reports

Treasurer - Fiona presented her report (attached). Permission was requested to donate \$20 to the children representing the School at the NSW PSSA Swimming Championships. This request was moved by Tony McBurney and seconded by Carol Neary. Permission was requested to purchase soap to donate to the School for the toilets. This request was moved by Carol Neary and Seconded by Sarah Veilande.

Canteen Treasurer - Sarah Veilande presented her report (attached). At this stage the canteen prices will remain unchanged. A price review may be held in the coming months

Business Arising

Mothers Day Stall – to be held on Friday 11th of May. Deb has volunteered to coordinate the Mother's Day stall this year. Help will be required for collection and sorting of the donations, wrapping and other preparations. 460 gifts will be required to ensure all children can purchase a gift. Help will also be required on the day of the stall to sell the gifts. An appeal for help will be in the newsletter next term.

Actions: Deb will meet with Fiona to get a better understanding of current processes. Deb will draft an ad for the Newsletter (starting next term) asking for donations and volunteers.

Lost Property – needs to be sorted out so lunch boxes and drink bottles are separate from clothing items. At the end of each term the lost property is sorted so items with names can be returned to students, and unclaimed uniform items can be washed and prepared for the Clothing Pool

Actions – Kirsty has offered to clean out lost property.

Fundraising

Chocolate Sales – Chocolate sales are still going strong. Lisa McLean has agreed to continue to sell chocolates to raise funds this year. Permission was requested to place another order of Chocolates. The request was moved by Tony McBurney and seconded by Amanda Lynch. It was discussed that we may try to see if there are other people interested in selling chocolates at work places to further increase funds raised

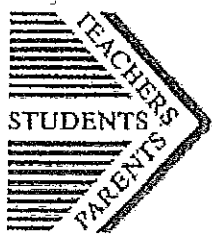
Book Club – Book Club is still going strong and continues to provide the School with resources in the way of point redemption. Carole is currently training Sue on how to process and distribute orders. We may need to explore book covering options in the way of volunteers to try to relieve the pressure currently on School staff.

CDSE Fundraising - Making a submission for a grant from Panthers and the RSL from poker machine profits.

Next Meeting

Wednesday 16th May 2012, at 7:00 p.m., Staff Room

Motion to adjourn was made at 9:30 p.m. and was passed unanimously.



A Rich
Past
A Rich
Future

BATHURST PUBLIC SCHOOL



Phone: 02 6331 3923
Fax: 02 6332 2305

George St
Bathurst 2795

P&C Meeting - Wednesday 21st March, 2012

- 1) The term has flown by and we have been incredibly busy once again. Thank you to the parents for their continued support of the programs and opportunities we offer the children.
- 2) Attendance - is a major focus for the DEC and Bathurst Public in 2012. We want our attendance rate to be equal to or better than state which is about 93.4%. At the moment we are trying to get children/parents to return notes when they are away and notify the school if going away on holidays as I can apply for an exemption of attendance for the period of absence. We are also trying to decrease our late arrivals as we have many children arriving after the start of the day. We are advertising all this information in the Newsletter and are using stats and graphs to explain the effect of missed schooling to parents.
- 3) District Swimming Carnival - was held at the aquatic centre on Friday 24th February. Bathurst Public School won the overall point score and was announced the 2012 Bathurst District Swimming Champions. We also won the handicap point score for the Carnival. This is the fourth year in succession that Bathurst Public School has won both trophies. Well done to all our swimmers on a terrific day.

A special congratulations to four of our children who were announced age champion at the conclusion of the District Carnival. Well done:

Hannah Smith - Senior Girl Champion
Cooper Fox - Senior Boy Champion
Tyson Haynes - Joint Junior Boy Champion
Sophie Hillsdon - Junior Girl Champion

We had 19 children qualified to attend the Regional Swimming Trials in Dubbo on Friday 9th March 2012. They were: Tyson Haynes, Caiden Grimmett, Nic Charters, Sophie Hillsdon, Pearl Grimmett, Morgan Murphy, Kacey Fox, Hannah Smith, Phoebe Dawson, Hannah Nolan, Alex Ridley, Emma White, Cooper Fox, Sam Sloan, Jasper Rush, Aidan McBurney, Charlie Flude, Scott Brown and Jenna Rush.

We now have 9 children who have qualified to attend the NSW PSSA Swimming Championships in Sydney on Tuesday 3rd April and Wednesday 4th April. They are:

- Kacey Fox - Junior Girls Breaststroke
- Cooper Fox - Senior Boys Butterfly, Breaststroke, Backstroke and Relay

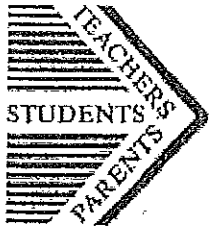
- Hannah Smith - Senior Girls Relay
- Alex Ridley - Senior Girls Relay
- Hannah Nolan - Senior Girls Relay
- Phoebe Dawson - Senior Girls Relay
- Aidan McBurney - Senior Boys Relay
- Jasper Rush - Senior Boys Relay
- Sam Sloan - Senior Boys Relay

- 4) Flood Day - what a headache! Thank you to the staff that worked so amazingly well in a 30 minute time frame to get children onto buses and sign out over 100 children. A new flood and snow plan has been developed. We are also looking at Group SMS alerts (and are hoping to trial it this week) and have created a facebook page to aid with communication.
- 5) Parent/Teacher Interviews - we were so pleased with the response of parents who attended the meetings. The teachers found these worthwhile and positive. Any parent feedback????
- 6) Stage 3 Canberra Excursion - currently in Canberra. Will arrive home at 6.30pm on Thursday 22nd March.
- 7) We have 2 Smartboards being installed tomorrow and we have just purchased 5 second hand boards from Roseville PS. I will pick these up next week. When all are installed, all rooms will have a Smartboard.
- 8) Green Card Morning Tea - with Mrs White on Monday 2nd April for the highest Green Card winner in each class. Our PBL reward day will also be held on this day.
- 9) Easter Hat Parade on Tuesday 3rd April for all K-2 children. The children have started practicing some dances as part of their PE program. Easter Hats/Bonnets should be made at home! Will the P&C be offering Hot Cross Buns and Tea/Coffee - I have had a request from some year 6 students to organize this.
- 10) I have been notified that our Speech Therapist will start in Term 2. This service is costing the school \$360 per day (\$3600) per term.
- 11) Local Schools Local Decisions - much discussion in the papers. I have provided a website and general information to keep parents abreast of what is occurring. *Communication will be important so that principals and their communities can be informed of the information as we progress the full implementation over the next three years. A website has been established dedicated to LSLD and includes a vodcast from Minister Adrian Piccoli. It can be found at: <http://www.schools.nsw.edu.au/lslld>*
- 12) NAPLAN (National Assessment Program Literacy and Numeracy) will be held in Term 2 on Tuesday 15th May, Wednesday 16th May and Thursday 17th May.
- 13) Fundraising overview for the year

Term 1	Term 2	Term 3	Term 4
Book Club ✓	Book Club	Book Club	Book Club
Book Club ✓	Mother's Day	Education Week	Book Club
Easter Hat Parade	Book Club	Book Week	Year 6 Mini Fete
		Father's Day	School Fete
		Book Club	
		School Concert	

Term 1 2012 Calendar

- Tuesday 20th March – Thursday 22nd March – Stage 3 Excursion to Canberra
- Wednesday 21st March – Kelso High Campus i-learn program – year 6 to Year 7 transition.
- Monday 26th March – Paul Kelly AFL Cup
- Tuesday 27th March – Choral Day hosted by the Mitchell Conservatorium
- Wednesday 28th March - Primary (Years 3-6) Assembly at 2.10pm in the McMullen Hall.
3/6P showing work or an item
- Wednesday 28th March – I explore Bathurst High Campus transition program – Year 6 to Year 7 2013
- Friday 30th March - Infants Assembly (Years K-2) Assembly at 2.15pm in the McMullen Hall.
1W showing work or an item
- Friday 30th March – Girls Hockey vs Small Schools
- Monday 2nd April - Green Card Morning Tea with Mrs White
- Monday 2nd April - PBL Reward Day
- Tuesday 3rd April – Easter Hat Parade
- Thursday 5th April – Last Day of School for Term 1



A Rich
Past
A Rich
Future

BATHURST PUBLIC SCHOOL



Phone: 02 6331 3923
Fax: 02 6332 2305

George St
Bathurst 2795

Snow and Flood Plan Procedures for Bathurst Public School

Background

Whilst Bathurst Public School is in the CBD of Bathurst, it draws children residing all over the Bathurst township and also from the surrounding areas.

We have buses that come from Peel, Rockley, Oberon, O'Connell, Meadow Flat, Perthville, Blayney, Eglinton, Ophir Road, Freemantle and the Orange Road (The Rocks and Vittoria).

Snow

From time to time, it does snow in the township of Bathurst.

The surrounding areas of Bathurst do experience heavy falls at times throughout the year.

At these times, parents may elect to pick children up from school early to avoid delays due to road closures. Bus companies also contact the school to collect children early to conduct bus runs before roads are affected by road closures to ensure children get home from school.

Flood

From time to time Bathurst experiences heavy rainfall.

With the Macquarie River running through the middle of Bathurst, the town also experiences flooding from rains to the north.

The flooding often sees the Great Western Highway closed to traffic. In these instances, parents may elect to pick children up from school early to avoid delays due to road closures. Bus companies also contact the school to collect children early to conduct bus runs before roads are affected by road closures to ensure children get home from school.

Procedures if there is snow/flood affected areas prior to the school day

Bathurst Public School will remain open.

Staff that are able to attend school do so as normal to carry out regular duties and supervision of children. Some allowances may need to be made for absent teacher ie classes may need to be split/combined.

Bus runs will operate at the discretion of the Bus Company and Bathurst Council/RTA.

Advice to parents can be made by contacting the bus company or listening to the radio for announcements and updates (2BS and 2BS Gold).

Parents can also contact the school from 8.00am to receive updates. These will be forthcoming as soon as the school is informed.

Staff who cannot attend Bathurst Public School due to road closures should report to the nearest school to their residence.

Procedures to follow if there is snow/flood affected areas during the school day

During snow/flood events:

- The Principal and Office Staff will regularly check the RTA and Bathurst Council Websites for impending road closures.
- The office staff will contact Jones Bros to see if there are any impending road closures that will affect their services.
- The Principal will contact Bathurst SEG office for regular updates on conditions.

Parents have completed a note (Appendix 1) informing us of their requests for their child should there be an incident of flood or snow affected road closures.

Bus Companies will contact the school to give us an Estimated Pickup Time for children.

Some parents will attend the school and pick children up to transport them home. Parents will be required to sign children out at the front office.

When children leave by bus, a record will be made of the name of the child, bus number and time left for admin and communication purposes. Before leaving, all children should be questioned regarding parental/adult supervision available at home when they get there. If there is no supervision at home, children should not go home on the bus. If children are unsure, parents should be contacted.

All children unaffected by the road closures will continue in class supervised by teachers. Some allowances may need to be made for teachers who have left due to road closures ie classes may need to be split/combined.

Staff that are affected by the road closures will be offered the opportunity to leave school. Staff who leave Bathurst Public School due to road closures should report to the nearest school to their residence.

Communication

Parents can contact the school regarding any imminent road closures and early bus runs.

Parents should also listen to radio for announcements and updates from 2BS and 2BS Gold.

N.B. Bathurst Public School is currently looking into a group texting option so that texts can be sent to all parents to inform them of road closures and the need for early bus travel and supervision arrangements.

Telephone Numbers

Bathurst School Education Office – 63 34 82 00

Bathurst Police – 02 63 32 86 99

SES – 132 500

Jones Bros – 63 31 2187

Newman's Bus – 63 31 4806 or 0417 254 915

Sinclair Bus (Peel) – 0414 349 342

Reynolds Bus – 63 31 5529 or 0407 259 651

Burruga Bus – 63 37 0377 or 0427 201 323

McDonald's Coaches – 63 34 27 01 or 0429 342 701

Appendix 1

Flood and Snow Procedures

Dear Parents

Due to the recent Bathurst Floods, it is timely to update our Flood and Snow Policy and Procedures.

To ensure accuracy in our data base, we request the following information from parents:

Name _____ Class _____

- I am happy for my child to catch the bus as usual if bus children are to be dismissed early from school.
- I will pick my child up from the front office if roads are to close.
- My child will remain at school and I will make arrangements for them to be picked up at 3.00pm.

Other information:

If bus children are to be dismissed early from school, the local radio stations will be broadcasting this information.

Thankfully these situations do not arise often, but we like to be as prepared as possible. We generally get around 30 minutes notice of impending bus arrival hence the importance of having this information on hand as we do have limited time and would find it impossible to contact 465 parents.

Before children are placed on buses, we do check with children that a parent or adult will be at home. If children are unsure, we will contact parents.

If at any time you need to discuss this organisation, please contact Mrs White at school.

Regards

Kate White
Principal
5.3.12

MANAGING RESOURCES

DESCRIPTION

CURRENT STATE

- Schools directly manage less than 10% of the total public school education budget
- Schools manage up to 600 separate line items and small program budgets
- Funding for schools is determined by student numbers and central programs
- Small changes in student numbers can lead to significant increases or decreases in teachers and support staff under the centralised staffing formula
- Schools have limited opportunities to manage maintenance

FUTURE STATE

- Schools manage more than 70% of the total public school education budget
- Schools manage a budget that separates staffing and non-staffing funding
- Funding for schools reflects complexity as well as student numbers
- Funding changes gradually as school populations change over time
- Schools can manage annual planned maintenance to fit in with educational needs

NEXT STEPS

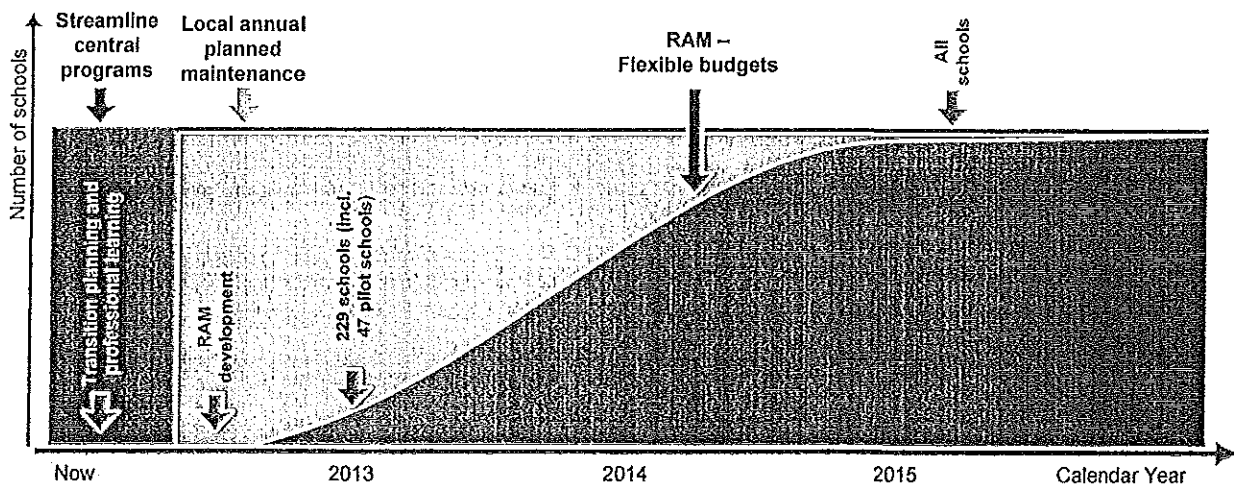
NOW

- New plain English guidelines and authority for all schools to easily manage annual planned maintenance from Day 1, Term 3, 2012
- Combine and streamline reporting requirements for many small program budgets
- Professional learning and transition support

SOON

- Develop new Resource Allocation Model (RAM) by mid 2012 for staged implementation from 2013
- New tools to simplify and support increased local decision making

TIMELINE



STAFF IN OUR SCHOOLS

DESCRIPTION

CURRENT STATE

FUTURE STATE

- | | |
|--|---|
| <ul style="list-style-type: none"> A rigid staffing formula determines the number and roles of staff in schools based on student numbers Centralised staffing directly places some transfers and staff returning to duty into vacancies as they arise in schools. This means that some schools rarely get a say in how vacancies are filled Salary progression based on years of service not professional standards Performance management processes that link to professional standards are not consistently applied in schools School leaders find processes to deal with staff underperformance slow and cumbersome Current or aspiring school leaders do not require formal leadership and management credentials before being eligible for leadership positions Principal salary and classification are linked to student numbers, regardless of the complexity of the school or its students The extent of local authority can be unclear due to multiple approval levels creating the possibility of local decisions being reversed | <ul style="list-style-type: none"> Schools choose the number and roles of staff within their budgets to best meet local needs Schools determine the mix of permanent and temporary staff to meet local needs Incentive transfers remain to ensure teacher supply in rural and remote schools Schools can offer local incentives within their budgets Schools choose how they fill at least every second vacancy once incentive transfers and Aboriginal employment applicants are placed Salary progression based on attainment of professional standards Performance management and professional development of all staff are linked to the school plan and professional standards Streamlined processes enable school leaders to swiftly identify and respond to underperformance School leaders have leadership and management credentials before being eligible for leadership positions Principal salary and classification are linked to school complexity not just student numbers Clear role expectations, capabilities and line management accountabilities are defined |
|--|---|

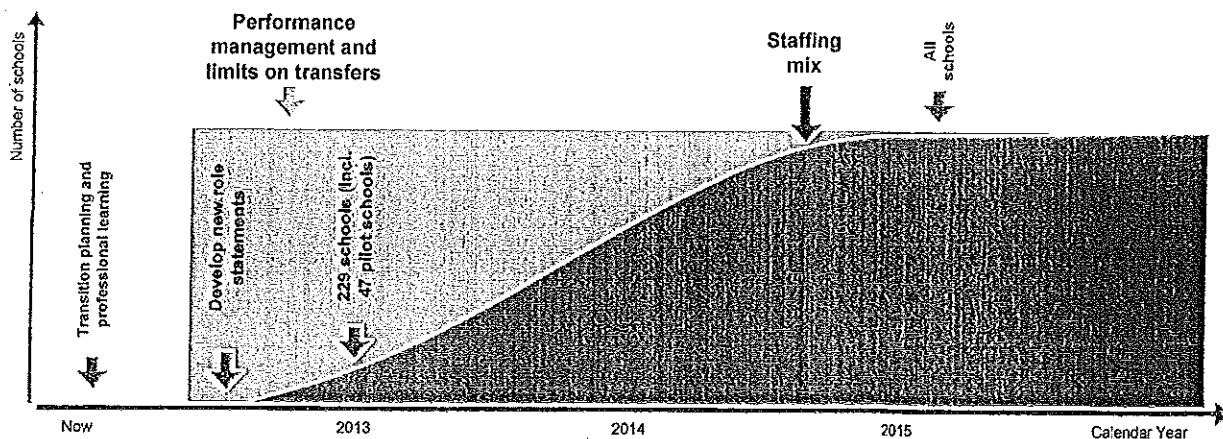
NEXT STEPS

NOW

SOON

- | | |
|---|---|
| <ul style="list-style-type: none"> Introduce limits on central appointments and transfers, except incentive transfers and Aboriginal employment applicants, from Day 1, Term 4, 2012 Progressively increase flexible local decision making within the state-wide staffing system and simplify existing processes Refine policies so that schools have more flexibility to vary the mix of staff as vacancies arise Professional learning and transition support Current school leaders have access to professional development in the transition to greater local authority starting from Term 3, 2012 | <ul style="list-style-type: none"> New tools to simplify and support increased local decision making Strengthen performance management, planning and development processes for all staff, including school administration and support staff by Day 1, Term 4, 2012 Gradually transition to standards-based career progression for teaching staff Review classification of principal positions to include complexity for progressive implementation from 2013 as schools adopt more local authority Schools can buy the professional learning support they need from internal or external sources |
|---|---|

TIMELINE



WORKING LOCALLY

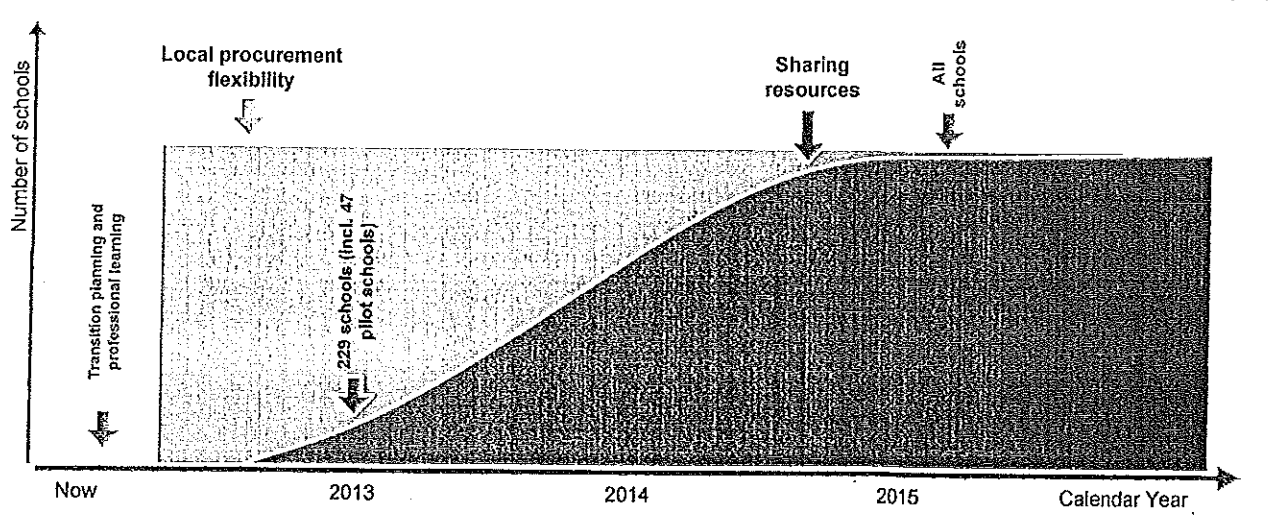
DESCRIPTION

CURRENT STATE	FUTURE STATE
<ul style="list-style-type: none"> • Restrictive central procurement policies make it difficult for schools to purchase from local businesses • Schools have limited opportunities to share management structures and administrative work which leads to duplication of effort and unnecessary workload • Schools have limited opportunities to share resources and facilities on a voluntary basis • Local governance and engagement through P&Cs and school councils 	<ul style="list-style-type: none"> • Principals will be free to make more local decisions for purchases up to \$5,000 • Schools will have more opportunities to use local contractors • Schools have opportunities to jointly create administrative, management, and leadership structures across schools • New processes and templates make it easier for schools to share staff and resources • Schools choose from a menu of community consultation strategies to suit their contexts

NEXT STEPS

NOW	SOON
<ul style="list-style-type: none"> • Increase local decisions for purchases up to \$5,000 from Day 1, Term 2, 2012 • Increase opportunities for schools to use local contractors • Simplify processes for schools that choose to share staff and resources • Professional learning and transition support 	<ul style="list-style-type: none"> • New tools to simplify and support increased local decision making

TIMELINE



REDUCING RED TAPE

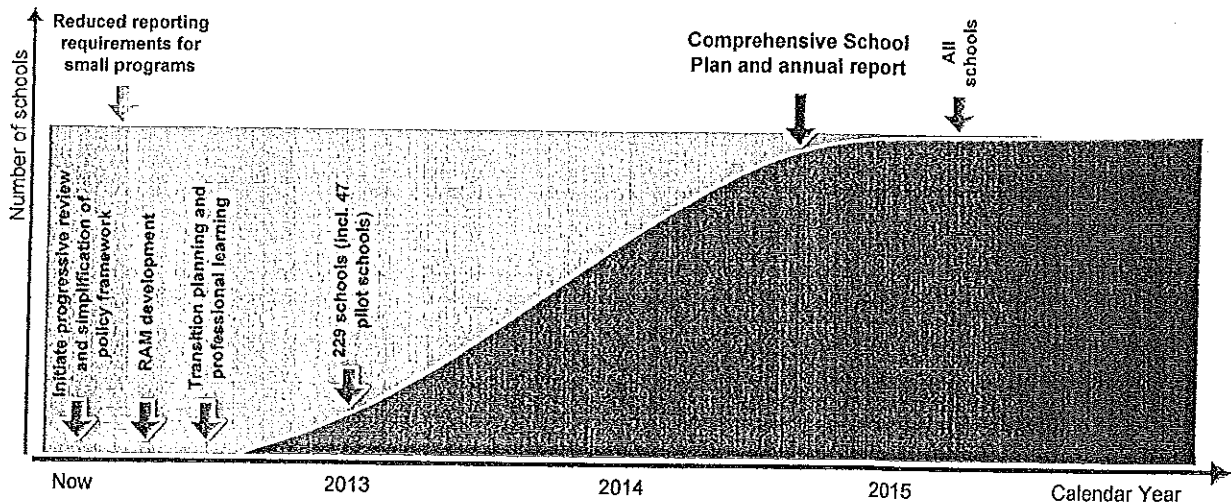
CURRENT STATE	DESCRIPTION
---------------	-------------

CURRENT STATE	FUTURE STATE
<ul style="list-style-type: none"> 200+ policies organised around central policy units Schools have to report their expenditure and performance to multiple parties, multiple times for multiple allocations of funding Requests for information from and manual work to support decisions by schools are repetitive and time consuming Separate and time consuming application processes for centrally run programs 	<ul style="list-style-type: none"> Fewer and simpler policies organised around the work of schools A comprehensive school plan and annual report connected to student learning outcomes and budget New tools simplify and support increased local decision making, including for finance and human resources transactions Resource allocation model funds schools directly

NEXT STEPS	
NOW	SOON

<ul style="list-style-type: none"> Progressively review, simplify and refocus the 200+ policies that currently relate to schools Simplified, integrated school planning and reporting processes Professional learning and transition support 	<ul style="list-style-type: none"> New tools to simplify and support increased local decision making
---	---

TIMELINE



MAKING DECISIONS

DESCRIPTION

CURRENT STATE	FUTURE STATE
<ul style="list-style-type: none"> • A relatively large State Office makes most decisions about schools 	<ul style="list-style-type: none"> • Schools make most decisions • Schools are supported by regions • A significantly smaller State Office develops policies and guidelines for schools

NEXT STEPS

NOW	SOON
<ul style="list-style-type: none"> • Realign State and Regional Offices to better underpin the work of schools • Professional learning and transition support 	<ul style="list-style-type: none"> • New tools to simplify and support increased local decision making

TIMELINE

