

BATHURST PUBLIC SCHOOL P&C MEETING MINUTES

19th March 2014

Attendees:

Jodie Goninan, Lesley Macready, Suanne Brown, Tracey Platt, Kirsty Ridley, Annabelle Hillsdon, Clare Lewis, Heather Price, Kate White, Liz Arrow, Melinda Short, Amanda Lynch, Sally Hamer, Angela Taylor, Karla Hanrahan, Ben Morris, Emma Hair, Joanne Curran

Apologies:

Deborah Munns, Heather Kimbell, Sarah Veilande

Meeting opened: 7.30pm

Minutes from previous meeting accepted

Moved: Tony McBurney

Seconded: Heather Price

Principal's report – see attached.

President's report – Is pleased with the progress of the P and C, and how attendance at meetings is high. Also pleased that we have been able to share the load as we have new volunteers

Treasurer's report – Attached and summarised in meeting by Sally Hamer. Treasurer requested approval to write cheques for Westco to pay for hand wash and to pay for auditor. A cheque was also requested for Sports Co vouchers for the children who are going to state for swimming. All in favour.

We need to ensure that a notice of event form is completed, and the cash handling policy is followed

Moved: Sally Hamer

Seconded: Clare Lewis

Canteen Treasurer report – Not presented

Moved:

Seconded:

Book club – Melinda resigned as book club coordinator. Liz Arrow now appointed. Tracey Platt to assist. Thank you on behalf of the committee to Melinda for her hard work during her time as book club coordinator. Thesauruses arrived at the school. Kirsty will ask for additional helpers for book club.

Discussion around updating and circulating a 'how can I help' job list to parents. From that we can build a database of volunteers. Will also include a section for parents to nominate days they are available to assist. Clare to forward Annabel the original document.

Business arising:

Thank you to Amanda for acting as secretary

- Uniform committee –The survey is currently in draft. Surveys are due to go out the first week of term two.
- Playground artwork - no update this meeting
- Update from Fundraising committee – held first meeting, with lots of new ideas discussed. The plan was to try to organise a few smaller events in the short term for immediate return, and then discuss long term fundraising options. Some ideas are percolating. We are working on submissions for the Australia Post community grants, and Melinda Short is investigating the NSWClubs grants. Fundraising committee also looking at ways to capitalise with the canteen. There is a strong sense that a school fair very early in the school year could be our one ‘big’ event. Other schools seem to be quite successful in this style of venture. Rides are a big money maker with minimal effort. Will continue to brainstorm this option. We may be able to host a Bicentenary style fair early next year (with planning to commence this year).
- Bicentenary for Bathurst - Annabelle to put in an application; suggestion is to create a list of 200 things to do in Bathurst that can be published somehow (website, paper based list? Suggestions welcome)
- Mother's Day activities and gift – It was agreed that the P and C would host breakfast with mum. Pre orders of croissants, coffee/juice and yoghurt. For the mother's day gift, we will supply canvases for children to paint as last year the venture was successful. We are also investigating running a photo booth during the morning.
- Clarity on policy – Some policy guidelines were looked at on the P and C Federation website. Further investigation is required. This will be an ongoing project to develop policies for our P and C. Suggestions on what policies we would adopt are welcome.
- Invitation was presented by President to P and C members to attend the P and C Federation meeting. No members are able to attend.

Event Update

Event	Champion	Schedule	# meetings before event
Kindergarten parents ‘meet and greet’ during Stage one disco on 4 th of April. This will be run instead of a welcome BBQ. We will set tables up near the disco and encourage kindergarten parents to mingle with each other. P and C will provide nibbles (cheese and crackers). Tony to host. Invitation to be sent out. \$200 will be allocated for the catering	Angela	4 th April	0
Kindergarten tea towels – children are currently completing their drawing and drawings will be due in week 9. We will be placing orders after Mother's day	Sueann	Term 2	1
Year 6 tea towels – no update	Liz Arrow? Kirsty	Term 3	2
Year 6 Jumpers 2015 – no update	Annabelle	Not stated	

Year 6 gifts – no update	Kirsty	Term 4	
Mother's Day activity (Friday 9 th May) – mother's day breakfast, canvas and photo booth. Kirsty to organise canvases and bags so students can complete their artwork first week back at school. Annabel and Liz to approach Woolworths and dairy farmers to supply food.	Kirsty and Annabel	9 th May	0
Father's Day activity (Sunday 7 th September) – no update	Tony Mc Burney	5 th September	4
Photo Opportunities (Year 6 Grad, School Concert) – no update	Claire and Tony	Term 3 and 4	
Grant applications – no update	Zoe and Deborah	Ongoing	
School concert raffle – no update	Amanda	31 st July	3

New ideas and open forum

Amanda Lynch to be removed as signatory on accounts, and replaced with Tracey Platt.

Sally has created event summary forms for reference

Tracey Platt to provide Kate with P and C meeting dates for the rest of the year for inclusion on the 2015 School Calendar and term calendar in newsletters.

Next Meeting: 21st May 2014

Meeting Closed: 9.01pm