

BATHURST PUBLIC SCHOOL P&C MEETING MINUTES

18 November 2015

Attendees:

Tony McBurney, Kate White, Sueann Brown, Tracey Platt, Emma Spinks, Angela Morris, Deborah Munns, Sam Wilson, Helen Healey

Apologies:

Heather Price, Sally Hamer, Lesley Macready, Amanda Lynch,

Meeting opened: 7.15pm

Chaired by Tony McBurney

Motion: That the minutes of the meeting held on 21 October be adopted as a true and accurate record of events.

Moved: Sueann Brown

Seconded: Tony McBurney

Principal's report

Tabled at meeting.

Tony will write to the regional Department of Education to express our disappointment that it looks like we will not get funding for a Deputy Principal until 2017, even though we qualified for one this year based on student numbers.

President's report

Tony advised that he had written a report for the School magazine outlining our 2015 achievements. He also thanked Emma Spinks for her work with the P&C this year as her family is relocating to Sydney.

Treasurer's report

Tabled at meeting.

It was noted that unless Kate advises otherwise, there are no teachers retiring this year so no presentation-day flowers need to be purchased.

We were also reminded that we need to keep money aside for the annual audit fees (general P&C and canteen audits to be combined this year).

Motion: That we approve payment of up to \$1600 to the nominated Auditor (Amable Management Service Pty Ltd) to audit the P&C books. If the quote received is above this, then it requires approval of the Executive committee.

Moved: All in favour.

Sueann to obtain a quote from the Auditor and liaise with Sally Hamer about providing completed bookwork by the end of December.

Canteen Treasurer's report

Tabled at meeting.

Discussion about the need for an internet connection in the canteen for the introduction of online ordering, as well as access to STD and mobile calls (currently only local calls allowed), which could see costs rise from approximately \$30 a month to \$80-100 per month. Queries were raised about the cost-effectiveness of Telstra's fixed-line costs and the possibility of using mobile internet and mobile phones to save money.

Motion: That we approve new phone/internet costs for the canteen of up to \$100 a month based on the most cost-effective and suitable options available.

Moved: All in favour.

Tracey to liaise with Sueann about other options.

Emma advised that a draft canteen policy has been completed and she will email it to P&C members for comment, with a view to adopting it at next year's AGM.

Discussion about the slushy machine not meeting government policies about added sugar. It was agreed that after current supplies run out we will no longer offer this menu choice.

The meeting agreed to increase the canteen manager's hours from 16 hrs a week to 22 hrs a week to allow for the extra operating day in 2016 and provide time for administration duties.

It was noted that only offering a "meal deal" on the extra canteen day (Thursday) may skew the results of the trial into extended operating days. We were asked to take this into account when assessing the success of the trial and to consider offering a full menu if that occurs.

Motion: That \$10,000 be transferred from the canteen account to the general P&C account, as per the Canteen sub-committee rules adopted at the 2015 AGM.

Moved: All in favour.

BUSINESS ARISING:

Suggestion box ideas

The meeting discussed the merits of the various ideas submitted for our suggestion box (see attached). At this stage we agreed to proceed with creating some colourful artwork in the playground (ideally in time for Term 1, 2016). Sueann will approach the people who had expressed interest in creating these artworks to draft up some plans.

Motion: That we spend up to \$2,000 on paving paint and materials for playground art.

Moved: Sueann Brown **Seconded:** Emma Spinks

It was agreed some of this money might also be used to paint the floor and ceiling in the canteen area to brighten it up.

Sueann also volunteered to look into the cost of extra seating/tables for consideration at an upcoming meeting.

2016 welcome event & P&C recruitment

We decided to hold a twilight family picnic on Friday March 11 to welcome new parents to the school. BBQ and other details to be worked out at the next meeting.

Tracey volunteered to coordinate the Kinder parents welcome and create a flyer promoting the P&C to hand out on the day.

Other business:

Lambert St Hall

Despite concerns raised at our last meeting, we learnt that the Education Department's proposal to convert the Lambert St hall into 2 classrooms is likely to go ahead. There were discussions across a range of concerns regarding this and the P&C voted to make formal representations about this issue.

School gifts

Kate advised that the school has run out of the limited-edition prints normally presented to the school captains at Presentation Day. Angela Morris will investigate the possibility of using the artwork produced by Dean Mobbs for the Back to BPS celebrations. It was suggested that the P&C pay for this (costs to be advised).

Next Meeting: 17 February 2016

Meeting Closed: 10pm