

BATHURST PUBLIC SCHOOL P&C MEETING MINUTES

17th September 2014

Attendees:

Tony McBurney, Kirsty Ridley, Sueann Brown, Angela Taylor, Tracey Platt, Sally Hamer, Deborah Munns, Sharon Cafe, Jo Curran, Fernanda Puebla, Lesley Macready, Heather Price, Liz Arrow, Beu Pham.

Apologies:

Heather Kimbel, Annabelle Hillsdon, Clare Lewis, Kate White.

Meeting opened: 7.10pm

Chaired by Tony McBurney.

Minutes from previous meeting accepted

Motion: That the minutes of the meeting held on August 20 be adopted as a true and accurate record of events.

Moved: Sueann Brown **Seconded:** Angela Taylor

Principal's report

Sharon Cafe reported that the concert, Eisteddfod and Father's Day Breakfast were this term's highlights.

Discussion about Mrs Proctor retiring – P&C would like to express its thanks and gratitude for her contribution to the school. Sharon to find out if she will be attending the Presentation Day so P&C can present flowers.

Treasurer's report

Tabled at meeting. It is estimated that the Father's Day raffle and barbecue raised around \$1900.

Motion: Treasurer be given approval to pay the following amounts:

- \$268.08 to Tony McBurney for BBQ supplies
- \$107.98 to Kirsty Ridley for bread and BBQ supplies
- \$45 to Fish River Roasters
- \$41 to Panorama Wholesale
- 4 x \$20 sports vouchers for students.

Moved: Tracey Platt **Seconded:** Sueann Brown.

Kirsty Ridley is holding excess cups, napkins etc to be used for future events.

Tony also asked staff to begin preparing their 'wish list' for the P&C to consider next term when allocating fundraising dollars.

Canteen Treasurer's report

Tabled at meeting.

Discussion about how much to mark-up canteen items and when to raise prices. Sueann asked for volunteers to help decide how to apply mark-ups. Meeting agreed price increase should wait until next year to reduce confusion.

Liz reported that the Healthy Canteen conference revealed a few menu items are in the 'red zone' of healthy eating criteria. Canteen is looking into new supply sources for these. Suggestion that we introduce the traffic light symbol system on the new menu to help parents make healthy choices. Sueann to look into this.

Sueann is preparing a position description and volunteer welcome pack for the canteen for the next meeting.

Business arising:

Father's day wrap-up

All agreed it was a successful event for both fundraising and building school community spirit. Agreed that it should continue as an annual event.

Meeting reminded that volunteer sign-in forms are required for all events.

Kirsty is going to fill out the post-event form to be used for future event planning. Suggestions included having some form of entertainment to create more atmosphere (ie buskers), name tags for volunteers and starting the event earlier than 8.30am. The new ticket system for orders also worked well.

P&C thanked Fernanda Puebla for taking the photos.

Discussion about students as volunteers – under 12s are not covered by insurance so it was agreed that we will need to manage this at future events.

Book club

No book club orders in the second half of term due to Book Week activities.

Uniform committee

Kirsty provided a summary of the survey. This was followed by general discussion about the findings. Questions were raised about how much the uniform should be changed if the majority of the school community is happy with the status quo. Feedback indicates that it likely that there will be additions, rather than major changes, to the current uniform. The committee still has several steps to take before policy writing begins.

Grants

Deb has applied for a grant from CSU for \$1000 for early readers – no results as yet.

Australia Post grant to be announced in October.

Back to BPS dinner and open day

P&C has been successful in securing a \$500 grant from council to prepare an exhibition (to be paid on completion of project so funds will need to be set aside for this).

Deb has conducted 5 interviews with former students and obtained publicity in *Bathurst Life*. She has also tracked down someone who has lots of school memorabilia that may be useful for the display.

Despite 2 attempts, there have been no volunteers forthcoming to form a committee for this event. Meeting agreed that the P&C will need to run and organise the event and the next meeting should be dedicated to making major decisions about this and allocating specific roles. Deb will do some initial planning about what roles we need to fill and bring this to the meeting. Meeting to be promoted in the newsletter in an attempt to get more parents involved.

Discussion about whether this event should also be a fundraising opportunity and how those funds could be spent. General consensus that it would be a good fundraising opportunity as it targets the wider community. Suggestion to create a perpetual scholarship - Sharon to talk to Kate about the pros and cons of this.

P&C Federation election

Tony advised that elections for the Federation of Parents and Citizens Associations of NSW will be held soon and he will keep the P&C up to date with results.

Annual events

Event/project	Champion	Date
Kindergarten tea towels Completed and delivered	Sueann	Term 1
Year 6 tea towels ongoing – Kirsty has obtained kit and is organising artwork	Kirsty	Term 4
Year 6 Jumpers 2015 ongoing	Annabelle	Term
Year 6 gifts ongoing – Kirsty to obtain costs of signature bears and bring to next meeting	Kirsty	Term 4
Father's Day breakfast completed	Tony Mc Burney	5 Sept
Photo Opportunities (Year 6 Grad, School Concert) ongoing	Clare/Tony	Term 3 and 4
School concert raffle completed	Kirsty/ Annabelle/ Angela	5 Sept

New ideas and open forum

- **School artwork** – Sueann provided an update from Zoe on the costs involved in producing a school mural, along with examples of recent projects. A parent has volunteered to be involved in this, however, we need to talk to Kate about timing, position and which class/students would be involved. Funding would need to be reallocated as previous allocation was used to purchase the C.O.W.
- **Paver fundraiser** - Sueann suggested we investigate laying signature pavers as a fundraising activity to tie in with the Bicentenary/ 75th anniversary celebrations. Sharon to discuss logistics/possible location with Kate.
- **Online purchasing** – Sueann raised the possibility of online purchasing for the canteen and other P&C fundraising events as something for the P&C to keep in mind for the future.

Next Meeting: 15th October 2014

Meeting Closed: 9.10pm