

BATHURST PUBLIC SCHOOL P&C MEETING MINUTES

16 March 2016

Attendees:

Tony McBurney, Kate White, Sueann Brown, Tracey Platt, Jodie Goninan, Liz Arrow, Heather Price, Sally Hamer, Brenda Cutler, Luisa Simeonidis, Deb North, Michaela Barclay.

Apologies:

Annabelle Hillsdon, Deborah Munns, Angela Morris, Emma Simpson, Amanda Wells, Sam Wilson.

Meeting opened: 7.46pm

Chaired by Tony McBurney

Motion: That the minutes of the meeting held on 17 February 2015 be adopted as a true and accurate record of events.

Moved: Liz Arrow

Seconded: Deb North

Principal's report

Tabled at meeting.

Kate also mentioned 3/4I will be moving from the annex into a new demountable. We are also 15 students away from needing another class.

President's report

Not provided as matters will be dealt with in business arising.

Treasurer's report

Verbal report given at meeting.

Two deposits made this month:

- \$112.25 - clothing pool
- \$13 - membership.

We currently have \$28,194.76 in our savings account and \$2,848.34 in our general account.

Motion: That the P&C pay the following invoices:

- \$770 – audit fee to Amable Management Service Pty Ltd
- \$493.40 – to Westco for soap
- 5 x \$20 – Sports Vouchers for Western swimming reps.

Moved: Heather Price

Seconded: Liz Arrow

Motion carried all in favour.

Canteen Treasurer's report

Tabled at meeting.

Motion: That the P&C accept the March 2016 canteen report and pay the following amounts:

- \$1220 – audit fee to Amable Management Service Pty Ltd
- Up to \$200 to purchase a new coin counting machine

Moved: Liz Arrow

Seconded: Heather Price

Motion carried all in favour.

It was also noted that Tony Pollard of Amable Management Service Pty Ltd recently registered as the Bathurst Public School P&C's tax agent solely for the purposes of naming Sueann Brown as an authority for our ABN. He has since deregistered. Authorisations had not been updated since 2001 so this was the easiest way to change them to obtain access to AusKey for tax payments. It was decided that the P&C Treasurer should also be added to the ABN register and that authorisations be updated annually.

General discussion about MYOB accounting program costs. Kate to investigate potential cheaper options through school purchasing.

Motion: That the P&C purchase MYOB outright (up to a value of \$610) to allow access on two computers to facilitate bookkeeping of our general P&C and canteen accounts.

Moved: Tracey Platt

Seconded: Luisa

Motion carried all in favour.

Motion: That the P&C grants authority to update the signatories on the P&C canteen account to Sueann Brown, Tracey Platt and Angela Morris (Taylor).

Motion carried all in favour.

Motion: That the P&C grants authority to replace Sally Hamer with Angela Morris (Taylor) as a signatory on the P&C general account.

Motion carried all in favour.

BUSINESS ARISING:

Lambert St Hall

Tony to seek a meeting with the new regional director Toni Macdonald [sp?]. He will also respond to the letter from the Regional Director of Asset management. We will then escalate the issue as required and ask for a thorough reconciliation of the school's space in relation to student enrolments.

Mother's Day Stall

Annabelle and Tracey to coordinate a Mother's Day Barbecue on Friday May 6 and a Mother's Day stall on a date TBC with Kate. Some gifts for the stall will be purchased and others donated by the school community, with the aim to recover and exceed expenditure.

Motion: That the P&C allocate up to \$3000 to purchase stall gifts and barbecue supplies for our Mother's Day activities and that the Treasurer transfer funds into the general bank account to cover this if required.

Moved: Deb North **Seconded:** Sueann Brown

Motion carried all in favour.

Library makeover

Tracey identified the library as an area that could benefit from an injection of P&C funds as it fits our criteria of benefitting the whole school and would demonstrate the value we place on books and reading. The aim would be to make it a more modern, functional, engaging space through the purchase of new furniture, furnishings etc.

Motion: That the P&C investigate costings and options involved in giving the school library a makeover (and some new books).

Motion carried all in favour.

Tracey and Deb North volunteered to work with the school on this project and other P&C members are welcome to participate

Playground artwork

The aim is to complete the artwork in the coming school holidays. Sueann is organising paint and has 'drafted' a number of talented artists to help.

2016 Twilight 'Welcome' Picnic

Will no longer occur due to time constraints.

Other business:

- Meeting decided the 4th canteen day should continue into next term.
- Book Club is going well and there is \$996 for the school to spend.
- Kate is still investigating the costs involved in fixing the cricket nets.
- Discussion about some canteen lunches going missing. Kate to ask teachers to hand out lunches. All drinks must now be placed in baskets.
- Kate advised that the school drop-off zone will be extended and she has asked for flashing lights for other intersections around the school. Discussion about parking generally. Brenda to draft a letter on behalf of the P&C (to be signed by Tony) about painted parking guides and pedestrian crossings.

Correspondence

- 2016 P&C Federation Election – call for nominations (from P&C Federation General Manager) - **noted**
- Invitation to attend P&C forum in Cowra (April 7) - **noted**
- Request to support Denison College's bid to gain funding for improved safety at Kelso Bus Interchange – **meeting agreed to support this. Tracey to draft a letter (to be signed by Tony).**

Next Meeting: 18 May 2016

Meeting Closed: 10pm