

BATHURST PUBLIC SCHOOL P&C MEETING MINUTES

16th July 2014

Attendees:

Tony McBurney, Sueann Brown, Tracey Platt, Kate White, Sally Hamer, Deborah Munns, Jodie Goninan, Emma Hair, Annabelle Hillsdon, Heather Price, Jo Curran, Kirsty Ridley, Liz Arrow

Apologies:

Angela Firth, Angela Taylor, Sarah Veilande, Amanda Lynch, Heather Kimbel, Clare Lewis, Lesley Maccready.

Meeting opened: 7.10pm

Chaired by Tony McBurney.

Minutes from previous meeting accepted

Motion: That the minutes of the meeting held on June 18 be adopted as a true and accurate record of events.

Moved: Sueann Brown **Seconded:** Deb Munns

Principal's report

See attached.

Discussion about pros and cons of producing the annual school magazine as the price and volume sales will not cover printing costs, resulting in a financial loss to the school. General feeling of the P&C is that we would like to see it continued if a cheaper printing quote can be obtained. P&C to possibly assist with underwriting costs or securing sponsorship if printing costs are still too high. Suggestion to introduce family sponsorship of pages.

President's report

Tony commented on the significant amount of P&C activity that has occurred in his absence.

Treasurer's report

See attached.

Motion: Treasurer be given approval to pay the P&C's annual insurance bill of \$821, which includes an extra \$5 million in public liability.

Moved: Kirsty Ridley **Seconded:** Annabelle Hillsdon.

Canteen Treasurer's report

Letter announcing Sarah Veilande's resignation as canteen treasurer tabled and accepted.

Position of canteen treasurer declared open. President called for nominees.

Tracey Platt nominated Sueann Brown. Seconded by Liz Arrow. Sueann accepted and with no other nominees, Sueann was declared the new P&C canteen treasurer.

Motion: That the P&C extend a vote of thanks to Sarah Veilande for helping to make our canteen so successful and that we present her with a bunch of flowers (value \$75) as a token of our appreciation.

Moved: Tony McBurney **Seconded:** Annabelle Hillsdon.

Sueann requested permission to change the signatories on the canteen bank account to Tracey Platt, Clare Lewis and Sueann Brown. Motion approved by general consent.

Sueann tabled a report detailing price mark-ups on canteen items.

Discussion about cash handling at the canteen. Meeting agreed that we should apply the P&C's standard cash handling policy to canteen takings. Sueann asked to investigate the cost of other measures to assist with implementing this policy.

Business arising:

Father's day aprons

Annabelle advised that aprons have been ordered and delivery is expected soon. Sueann to investigate fluro paint. Date to begin promoting this activity to be decided before the next meeting.

Book club

New catalogues went out this week.

Uniform committee

Has yet to meet again. They are waiting to receive a completed copy of the online survey.

Playground artwork

No update this meeting.

Outdoor Cinema – Oct 5 (Race Weekend)

Official correspondence received from Bathurst Regional Council – it only offered \$1000 towards this event. P&C agreed to cancel the event due to the financial risk involved in the case of bad weather.

School labels

Emma has ordered brochures from That's Mine to place in Smart Start packs and the office. If we do a label drive (with a set finish date) we will receive 40% of takings if we reach \$1500. Launch to coincide with Smart Start and a note to be placed in the school newsletter advising parents to wait for our drive before ordering labels for next year.

Back to BPS dinner and open day

Sam Molloy of Chifley House will help Deb Munns make a grant application for \$5000 to produce an exhibition.

Deb agreed to champion the committee but needs more volunteers. Kate to provide contacts of former students who have extensive old-school networks. Item to be placed in the school newsletter calling for former students who would like to be involved (Tracey).

It was noted that Lesley Macready has already put a lot of work into collating photos in the library.

BPS will also celebrate 75 years at its current location in 2015, making it a double celebration.

Netball uniforms

Annabelle suggested that we defer this until next year. Possibly offer to underwrite 50% cost of uniforms if team raises the rest of the funds.

Birthday cakes

Sueann approached Beck's Bakery about producing school birthday cakes. They offered a 14" x 11" sponge (delivered) for \$25, with 20% of the cost donated back to the P&C. General feeling of meeting was that there are probably other ways for us to raise money.

Father's Day raffle

Angela Morris has secured a Mt Panorama hot lap worth \$299 for our first prize. Kirsty Ridley will investigate obtaining other prizes. Annabelle Hillsdon to arrange tickets. We will begin selling tickets at the school concert, and also send bundles home with a flyer.

Annual events	Champion	Date
Kindergarten tea towels Completed and delivered	Sueann	Term 1
Year 6 tea towels ongoing - no update	Kirsty	Term 3
Year 6 Jumpers 2015 ongoing - no update	Annabelle	?
Year 6 gifts ongoing - no update	Kirsty	Term 4
Father's Day breakfast ongoing - no update	Tony Mc Burney	5 Sept
Photo Opportunities (Year 6 Grad, School Concert) ongoing - no update	Clare/Tony	Term 3 and 4
School concert raffle see above – now Father's Day raffle	Kirsty/ Annabelle/ Angela	31 July

New ideas and open forum

Next Meeting: 20th August 2014

Meeting Closed: 9pm



A Rich
Past
A Rich
Future

BATHURST PUBLIC SCHOOL



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P&C Meeting - Wednesday 16th July 2014

- 1) Welcome back to Term 3. Some staffing changes that have occurred are:
 - Kasey Dellaway will relieve in the Library this term.
 - Gretta Berne accepted a full time temp position at Millthorpe. Cath Hudson will now take a Release from Face to Face position for the remainder of the year.

- 2) Our School Development Day on Monday focused on work on the new Mathematics K-6 syllabus document and also hearing guest speaker Bruce Sullivan talking about being the best you can be. It was a fantastic day.

- 3) Our School Athletics Carnival was held on Thursday 26th June. All the track events were held on this day. We are finalizing all the field events this week and will then be able to announce champions, house champions and the team that will represent us at the District Carnival to be held on Friday 1st August in Bathurst.

- 4) School Concert - will be held on Thursday 31st July at the BMEC. There will be a matinee commencing at 11am and an evening performance commencing at 6.30pm. Tickets are on sale now at the BMEC.

- 5) Thoughts re School Magazine -

Fundraising overview for the year

Term 3	Term 4
Education Week - School Concert	Jogathon
Book Week/Book Fair	Year 6 Mini Fete
Father's Day	

BPS P & C June 2014 Treasurers Report

June 2014										
INCOME										
Date	Details	P & C Membership Fees	Donations Received	Sales - Clothing Pool	Fundraising - Stalls	Fundraising - Others	Interest received	Other	Total	
30/06/2014	Interest						\$ 1.58		\$ 1.58	
Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1.58	\$ -	\$ 1.58	
EXPENSES										
Date	Details	Cheque Number	Advertising	Audit Fees	Bank Charges	Contributions to School	Fundraising Expenses - Other	Insurance	Other	Total
2/06/2014	PD & BM Briley	200584					\$ 10.00			\$ 10.00
18/06/2014	Sportspower	200585						\$ 80.00		\$ 80.00
18/06/2014	Expressions Aus P/L	200586						\$ 953.00		\$ 953.00
Total			\$ -	\$ -	\$ -	\$ -	\$ 10.00	\$ -	\$ 1,033.00	\$ 1,043.00
Balance brought forward										
									\$2,942.50	
Income for the Month										
									\$1.58	
Less Expenses for the Month										
									\$1,041.00	
Book Balance										
									\$2,899.08	
Bank Statement Reconciliation										
Balance as per Bank Statement										
15/05/2014									\$4,165.07	
Add un-presented Deposits										
									\$0.00	
Less un-presented cheques										
									\$1,265.99	
Book Balance										
									\$2,899.08	