

# BATHURST PUBLIC SCHOOL P&C MEETING MINUTES

15th October 2014

## Attendees:

Clare Lewis, Kate White, Kirsty Ridley, Sueann Brown, Tracey Platt, Sally Hamer, Annabelle Hillsdon, Deborah Munns, Fernanda Puebla, Jodie Goninan, Lesley Macready, Liz Arrow, Michelle Pratley.

## Apologies:

Tony McBurney, Heather Kimbel, Heather Price, Angela Taylor.

**Meeting opened:** 7.10pm

Chaired by Clare Lewis.

## Minutes from previous meeting accepted

### Vice-President's report

Feedback from Tony that the Father's Day event helped the P&C make connections with new parents. Suggested that P&C members should invite people to meetings when talking to other parents at pick-up etc. We need to continue to promote the P&C as a friendly open forum and encourage new members.

*Motion: That the minutes of the meeting held on September 17 be adopted as a true and accurate record of events.*

**Moved:** Lesley Macready

**Seconded:** Sueann Brown

### Treasurer's report

Tabled at meeting.

*Motion: Treasurer be given approval to pay the following amounts:*

- \$1433.10 to Clare for Father's Day aprons
- \$28 to Annabelle for raffle tickets
- \$19.20 to Sueann for Father's Day photos
- 2 x \$20 sports vouchers for students.

**Moved:** Unanimous vote of approval.

*Motion: That the Treasurer get confirmation of Mark Hillsdon's offer to audit the P&C books next year for discussion at next meeting.*

**Moved:** Lesley Macready

**Seconded:** Clare Lewis

Discussion about upcoming expenses. Need to set money aside for Year 6 gifts, presentation day (P&C tops up some award money), insurance etc.

### Canteen Treasurer's report

Tabled at meeting.

*Motion: That the canteen purchase a new microwave from Bing Lee for \$175.*

**Moved:** Annabelle Hillsdon

**Seconded:** Clare Lewis

*Motion: Liz Arrow be employed for a few hours (at a date to be set) to free up the Canteen Manager to work on menus with the Canteen Treasurer.*

**Moved:** Kirsty Ridley                    **Seconded:** Annabelle Hillsdon

Discussion about the need for a new display freezer – P&C to approach ice-cream supplier about a possible donation in return for publicity in the school newsletter.

Certificates of appreciation to be presented to Marilyn Lucas, Simon Snare and Kylie Shead who are completing their last year as canteen volunteers.

### **Principal's report**

Tabled at meeting.

Discussion about promoting BPS as an Instructional Round model school to parents. Annabelle to write something for newsletter.

Kate asked for P&C reps for appointment panels. Suggested Tony attend AP Support Panel and Clare and Annabelle to receive merit panel training for HSLO panel. Kate to hold training for other interested P&C members in the future so we have a number of people qualified for this role.

Kate reported their wish list for this year is “readers, readers, readers”.

*Motion: The P&C donate \$6000 for readers (\$2500 general P&C account, \$3500 canteen account).*

**Moved:** Kirsty Ridley                    **Seconded:** Clare Lewis.

### **Business arising:**

#### **Book club**

There will be 2 book club orders this term to capitalise on Christmas orders.

Liz received information about a new book club (Lamont), however meeting agreed to remain with Scholastic.

#### **Grants**

Grant from CSU for \$1000 for early readers was successful.

Australia Post grant was unsuccessful.

#### **Back to BPS dinner and open day**

Clare expressed the P&C's appreciation to Deb Munns for her work so far towards this event.

Wide ranging discussion ensued about the scope of this event. In summary it was decided we want the event to be more than an exhibition and that we wish to attract the general community as well as former students and staff. Broad ideas include:

- Photographic display and exhibition
- Guided school tours
- Vintage market stalls (suggested Naked Bud could have contact list)
- Chocolate wheel
- Treasure hunt
- School-yard games (jacks, quoits etc)
- Devonshire teas
- Old-fashioned cake stall

- Face painting (Sueann to contact?) and rides (Annabelle to contact to ascertain availability)
- School band
- Historic car club (Deb)
- Sponsorship

All stallholders will need their own public liability.

Meeting agreed the Open Day should be moved to Sunday May 24 (10am-2pm) to avoid clashes with Saturday sport.

An organising committee meeting will be held from 5-6pm on Wednesday October 29 to allocate coordinators to various roles for both the reunion dinner and open day. An item to be placed in the newsletter and Annabelle to prepare flyer for Kate.

Clare also suggested the P&C put together a document for Kate outlining what staff involvement would be beneficial.

Discussion about fundraising pavers. Kate advised the Dept has strict construction specifications so she needs to look into the feasibility of this (BPS garden?).

Deb distributed a proforma questionnaire so committee members can interview past students/staff to include the display and exhibition.

Secretary to determine whether Rodney Rude was a former student.

### Annual events

Event/project	Champion	Date
Kindergarten tea towels <b>Completed and delivered</b>	Sueann	Term 1
Year 6 tea towels <b>ongoing</b>	Kirsty	Term 4
Year 6 Jumpers 2015 <b>ongoing</b>	Annabelle	Term
Year 6 gifts <b>ongoing – Kirsty to obtain costs of signature bears and bring to next meeting</b>	Kirsty	Term 4
Father's Day breakfast <b>completed</b>	Tony Mc Burney	5 Sept
Photo Opportunities (Year 6 Grad, School Concert) <b>ongoing</b>	Clare/Tony	Term 3 and 4
School concert raffle <b>completed</b>	Kirsty/ Annabelle/ Angela	5 Sept

### New ideas and open forum

Clare suggested forming a canteen committee to look at the menu and other canteen-related issues. Deb, Liz and Kate volunteered to join Clare, Sueann and Heather on this committee. Sueann to advise committee of date for first meeting.

**Next Meeting:** 19<sup>th</sup> November 2014

**Meeting Closed:** 9.35pm